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6 **UNITED STATES DISTRICT COURT**  
7 **DISTRICT OF NEVADA**

8 PATRICIA G. BARNES, )

3:18-cv-00199-MMD-WGC

9 Plaintiff, )

**ORDER**

10 vs. )

11 NANCY A. BERRYHILL, )  
12 Deputy Commissioner for Operations, )  
13 performing duties and functions not reserved )  
14 to the Commissioner of Social Security, )

Defendant. )

15 Before the court is Plaintiff's "Motion to Allow Electronic Filing Without an Attorney"  
16 (ECF No. 32).

17 Plaintiff requests permission to file, receive, and serve documents electronically in this case. The  
18 court will grant Plaintiff's request under LR IC 2-1(b), which states that a "pro se litigant may request  
19 the court's authorization to register as a filer in a specific case." For the purpose of this rule, a "filer"  
20 is defined as "a person who is issued a login and password to file documents in the court's electronic  
21 filing system." LR IC 1-1(b).

22 **IT IS THEREFORE ORDERED** that Plaintiff's "Motion to Allow Electronic Filing Without  
23 an Attorney" (ECF No. 32) is **GRANTED**. However, Plaintiff must first comply with the following  
24 procedures to activate her CM/ECF account:

25 1. By **Friday, August 2, 2018**, Plaintiff must file a written certification that she has  
26 completed the CM/ECF tutorial and is familiar with Electronic Filing Procedures, Best Practices, and  
27 the Civil & Criminal Events Menu that are available on the court's website, [www.nvd.uscourts.gov](http://www.nvd.uscourts.gov).  
28 Plaintiff is advised that she is not authorized to file electronically until this certification is filed with the

1 court within the time frame specified. LR IC 2-1.

2 2. After timely filing the certification, Plaintiff must contact the CM/ECF Help Desk at  
3 (702) 464-5555 to set up a CM/ECF account.

4 3. Plaintiff is directed to familiarize herself with Part IC - Electronic Case Filing of the  
5 Local Rules of Practice of the United States District Court.

6 DATED: July 6, 2018.

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WILLIAM G. COBB  
UNITED STATES MAGISTRATE JUDGE